**Dental Hygiene Advisory Committee Meeting via ZOOM**

**Agenda November 17, 2022**

I. Call to Order:

A. Present at Meeting

**Faculty:** Marie Benson, Marcey Brabender, Andrea Grammatica, Diane Loera, Ann Nguyen, Kathy Ninomiya, Tennille Rozack, Marlena Shore, Kristen Stephens, Rachel Ward

**Campus Leadership:** Elizabeth Riley

**Committee**: PJ Attebery, Jewels Beverly, Jeannette Diaz, Jean Petrillo, Dr. Robert Quan, Nikole Smith, Maggie Spiro

**Absent**: Dr. John Blake, Dr. Larissa Creado, Dr. Roger Feldman, DiAnn Fife, Dr. Jun Flores, Zoe Milkie, Julie Morrill, Daniel Rozak, Dr. Richard Scott

B. Purpose of Advisory Committee: Partner in maintaining a viable DH program that allows us to be proactive, responsive, and relevant in the dental community.

C. Approval of Minutes from April 7, 2022

- Andrea Grammatica moved to approve the minutes

- Minutes were approved by the committee

D. Education Master Plan

 Goal A: Strengthening the Culture of Completion

 Goal B: Ensuring Program Alignment of Strengthening Partnerships

 Goal C: Promoting Leadership and Staff Development

 Goal D: Improving Internal and External Communication

 Goal E: Upgrading Educational Infrastructure

 Goal F: Enhancing Organizational Effectiveness

II. Welcomed new faculty and Dean: Elizabeth Riley (Dean), Kristen Stephens (FT) and Rachel Ward (PT)

III. Welcomed new advisory members and reviewed functions of advisory committee: Nikole Smith RDH, Zoe Milkie RDH, Jewels Beverly RDH, Dr. Robert Quan, Jean Petrillo RDH, Dr. John Blake.

**AP 4102 CAREER AND TECHNICAL PROGRAMS** References: Title 5, Sections 55600 et seq. Career and Technical Program Advisory Committees Section 55601 in Title 5 of the California Code of Regulations requires that all career and technical programs have regularly scheduled advisory committee meetings. Advisory committee membership should include working professionals in the appropriate program field whose expertise would benefit the program. Members should be selected by the faculty in a particular program and reviewed and appointed by the Division Dean. Advisory committees are used for planning purposes, curriculum development, college relations, and maintaining career and technical programs that are relevant to job needs and up to date with current field practices.

**A. Functions of the Career and Technical Program Advisory Committee**

1. To study the educational needs of a specific career and technical program and to make recommendations to the College program faculty and administration relating to these needs. Such recommendations may be included in the program’s academic program review.

2. To interpret the program to the communities served and the communities’ needs to the College.

3. To furnish specialized information and advice on technical requirements for the effective operation of the program.

4. To provide channels of communication between the College and the various organizations and agencies of the community interested in the program.

5. To further a cooperative relationship between the College and the resource agencies of the community in support of the program.

**B. Operation of the Committee**

1. A faculty member of the career and technical program shall serve as chairperson of the committee and shall preside at all meetings.

2. Subcommittees may be appointed, if and as desired by the committee.

3. Committee responsibilities of individual members may be designated, as required.

4. Meetings shall have prepared agendas that are sent to committee members and other appropriate parties in advance of the meeting and shall be kept on file in the Division office.

5. Minutes shall be taken at all meetings and shall become a permanent record of the meeting and be kept on file in the Division office.

6. Meetings should be held at least twice during the academic year.

7. Additional meetings may be called by the committee chairperson or by the Dean, as necessary.

IV. Report Items (EMP A, B, C, F)

A. Program Updates

Pharmacology and Pathology moving to 9-week session for a trial. They will have pathology for the first 9 weeks and then move into Pharmacology for the second 9 weeks. It was approved by Dr. Riley and documentation has been sent to CODA and DHBC. Awaiting approval from CODA and DHBC. -Management of Pain class to be held on campus rather than off-campus at our clinical facilities. Dr. Rozack will be in the lab and this will be on Fridays, while the juniors clinical courses will be on Mondays and Wednesdays.

B. Bachelor program update (Goal B, F) – Kristen provided background information on the pursuit of the bachelor degree program application

 - Receive support from the board – 100% of advisory board is in support -Letters of support were requested

 D. There has been discussion within the college about moving to a 16-week semester which would require additional time in classes, labs, and clinics each week. V. Possible hiring of PT faculty for subbing

VI. Application time for next cohort will be 2/12/23 – 4/1/23

VII. **Senior student issues-** (Goal A) – we are noticing that the students today are different and there are some struggling. The approach to their education needs to adjust to meet their needs. We still have 22 seniors and there are a few that are struggling clinically. They have been tutoring with Kathy individually and in small groups to help improve skills. Students are working hard to improve and finish requirements for the semester. We have about 5 weeks left in the semester. It is hard to pinpoint what the base of the deficiency is. After COVID, the number of patients in clinic has decreased so there have been less patient experiences. Additionally, many of these students have not had a wet lab in the past due to COVID. We have found that many of our peers in other colleges and universities are experiencing similar difficulties and we have to come together and reimagine how to help our students succeed. The theory classes seem to be ok, it is the clinical aspect working with the patients. We allowed the students to drop their lowest competency score and redo. We are also looking at adjusting when the competency exams are happening in the semester. We have consulted with other departments to evaluate remediation strategies to see what might be the best fit for us.

 **Junior student issues-** We started out with 20 and now have 19. One withdrew

and we feel it was due to language barriers. She was very bright and able to take MC tests well, but unable to write it out or explain the processes. We reached our to SAS and language is not something they are able to serve. We also reached out

to ESL, but the students chose not to participate. They have their 2nd practical tomorrow but they seem to be coming along well and might have a different experience then the seniors currently.

VIII. Strong Work Force and Perkins - (Goal E, F) materials on our list to purchase include:

a. Piezo units

b. Models for embryology

c. Acadental models

d. Nitrous units

e. Intraoral camera and laptop computers

f. Radiology Nomad units

g. Vibrators and bleach machines for dental materials class

h. Ideas from the advisory committee included:

i. Iteros

ii. Velscope

iii. Lasers

iv. Guided Biofilm Therapy EMS

v. Products from https://specializedcare.com/

IX. Dates: Open House- April 1, 2023, 11-1:00 pm

Advisory Breakfast April 12, 2023, 7:30 – 9:00 am (on-campus)

ON Campus Advisory Meeting -April 27, 2023, 6:00 pm

X. Adjournment: 7:48pm